



**First Year Programs & Learning Community (FYP&LC)**  
**Faculty Courses and Curriculum Oversight Board**  
**University of Connecticut**  
**February 24, 2015**  
**Rowe 234**  
**12:30PM-2:00PM**

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**Members:** Steve Zinn, Stephen Dyson, Ron Sabatelli, Freidemann Weidauer, Robert McCarthy, Tom Deans

**Ex Officio Members:** Dave Ouimette, Shawna Lesseur, Maria Martinez, Melissa Foreman, Amanda MacTaggart, Kristen Glines

**12:32 Meeting called to order (Zinn)**

- I. **Review of Minutes from 12.3.14 and 2.10.15**
  - a. Motion to approve minutes (Zinn) from 12/3. Moved R. McCarthy. Seconded T. Deans
  
- II. **Administrative Updates - Lesseur**
  - a. Service Learning (SL) Designation
    - i. Overview provided by S. Lesseur. UNIV 1840 amongst first of courses to be listed with SL designation. T Deans clarified that the SL does not list with course numbers, but on transcripts. M. Foreman asked for clarification on effective date. Will list in 2015-2016 academic year (August) S. Zinn.
  - b. Spring Enrollments
    - i. Solid enrollments in 1800. 1820 sections with moderate enrollments. Full handout of numbers circulated. (Lesseur)
  - c. Customized FYE Student Handbook and Instructor Manual
    - i. Updated vision of projected circulated (Lesseur)
  - d. 2015 Curricular Conference (May 13)
    - i. Focus of conference is "GRIT". Call for suggestions for keynote speaker from FCCOB members. (Lesseur). R. McCarthy suggests leveraging mentors as initial point of contact to address "GRIT" with FYE students who then transition them to Faculty/Staff. R. McCarthy suggests a panel of student mentors who struggled and overcame lead a session during the conference on resilience and aiding in this development amongst new students.
  
- III. **1820/1810 Course Review for Fall 2015**
  - a. "Why Study History?" Heather A. Parker
    - i. Overview of proposal. Full proposal circulated. Clarification that proposal came in as 1820, but she is looking for an 1810 non-res learning community. (Lesseur) Cohort-based model to guide declared History majors or double majors (D. Ouimette). Department head is in support of the course (Lesseur). T. Deans suggests a pairing down of the 6-page syllabus for a 1-credit course.
      1. Call for approval (Zinn) Moved (McCarthy) Seconded (Deans)
  - b. "Fourteen Weeks to Financial Freedom: Understanding Where Your Money Will Take You," Addison Zhao
    - i. Overview of proposal. Full proposal circulated.
      1. Specific points discussed:
        - a. Applying for credit card in syllabus. Suggestion to move to overview of process, not requiring application. (T. Deans)

- b. Since the course is a study of the educational process guiding financial habits, the course should be re-named to denote the true focus of the course and moving it into their area of expertise. (T. Deans)
      - c. Clarification of the purpose of the course and the ethical implications sought (S. Dyson). Educational process is intended focus (S. Lesseur)
    - 2. Committee suggests that the syllabus be re-focused to remove non-educational process pieces allowing Zhao to lead the course. To re-title the course, to seek further curricular guidance in course formation, and to perhaps develop this as a workshop for the 1800 classroom
  - c. "CAHNR TBA," Jillian Ives – Zinn Update
    - i. No further information available. Tabled until next meeting.

**IV. 1820 Instructor Review**

- a. New CPIA 1820 Instructor Application, Victoria Simonoff
  - i. Overview of qualifications and job experiences.
  - ii. Motion to approve (Zinn) Moved (McCarthy). Seconded (Deans).

**V. UNIV 3820 Course Review**

- a. BCLC Mentorship Course
  - i. Overview of course. Full proposal circulated. Will be led by Nathan Ives. Goal is to introduce alumni mentorship and career development to BCLC students. Largest concern raised by office is meeting the minimum amount of 14 contact hours during the semester (Lesseur)
    - 1. Suggestions from committee:
      - a. Move to web-enhanced course model from hybrid model with more face-time
      - b. Consideration of whether UNIV is the appropriate vehicle for the course offering
      - c. Syllabus language can use clarification and alignment with point values attached to assignments/course requirements.

**VI. UNIV 1840 Revision Proposal**

- a. Overview of proposal given & rationale for increase given (M. Foreman). Full proposal circulated.
  - i. Suggested language clarification "May be taken 4 times with a change of activity and/or skill level."
  - ii. Motion to affirm language change (Zinn). Moved (Deans). Seconded (McCarthy)

**VII. UNIV Variable Credits**

- a. Review of 2.10.15 discussion
  - i. Discussion tabled for next meeting.

**VIII. Future Items**

- a. 2015 Curricular Conference
- b. UNIV 1840 Revision Proposal

**Next Meetings:**

- March 24<sup>th</sup> 12:30-2:00pm, Rowe 234

- April 21<sup>st</sup> 12:30-2:00pm, Rowe 234

**1:50 - Meeting adjourned.**