

FCCOB Meeting

October 28, 2016, 11:00am-12:00pm, ROWE 234

Attendees: D. Burkey, J. Chrobak, S. Dyson, S. Lesseur, R. McCarthy, D. Ouimette, J. van Heest, S. Renn, F. Weidauer, S. Zinn

- I. The new FCCOB Chair, Jaci van Neest, was welcomed, as was our newest board member, James Chrobak.
- II. **FCCOB Minutes Approval** – *approved*
- III. **Summer Program Updates**
 - I. 36 new FYE instructors were approved.
 - II. Four new UNIV 1820 courses were approved over the summer. Full committee review of three of them were tabled, while one was approved.
 - I. UNIV 1820 Disagreement and Debate: Science, Religion, and Public Discourse (Kane/Johnson) was *approved*.
 - I. FCCOB reviewed the materials that were submitted to FYE in the summer. They want to confirm the following has occurred:
 - I. An updated syllabus lists Casey Johnson as the course instructor.
 - II. A grading scale was added to the syllabus, as required by the University Senate.
 - III. Standard university statements were added to the syllabus, as required by the Provost's Office.
 - II. UNIV 1820 Intergroup Dialogue (Evanovich/Rincon) was *tabled*.
 - III. UNIV 1820 Sports Broadcasting (Vampatella) was *tabled*.
- IV. **New Course Review**
 - I. UNIV 1995 Education in Brazil: Access, Equity, and Opportunity (Hines) – *approved*.
 - I. FCCOB approved the proposal, but the proposal must now be reviewed by the University Senate and the Education Abroad office.

- II. It was noted that university policy prohibits alcohol consumption on university-sponsored overseas trips, so the syllabus would need to be amended to remove any mention of alcohol.
 - III. The syllabus will also need to be amended based on Education Abroad policy language.
- II. UNIV 1820 Broadcasting (J. McMullen) – *approved conditional upon oversight*.
 - I. Joseph Briody has been added to the course as supervising instructor.
 - II. Discussion ensued between FCCOB members concerning the need to increase required oversight of supervised instructors, including GAs and NEAG students.
 - III. FCCOB requested that supervised FYE instructors undergo a formative evaluation mid-way through the semester in which they are teaching. The resulting feedback needs to be provided to the FCCOB as a quality control measure of instructors who have been conditionally approved to teach. FCCOB will need to establish criteria to determine which instructors would require this mid-semester evaluation.
- III. UNIV 1810 Major and Mentor: Nursing Students Mentoring Program (McNulty) – *tabled*.
 - I. Clarification is needed as to whether this proposed course would train mentors to act in on one-on-one mentoring capacity or to mentor an FYE class similar to the mission of the current FYE mentoring program.
 - II. Questions raised:
 - I. Do we want a parallel mentoring program to FYE’s current EPSY 3020?
 - II. Is this course appropriate for a UNIV 1810 class?
 - III. If this is a one-on-one mentoring class, should this be listed as a nursing class rather than as a UNIV course?
 - III. The application was incomplete and would need to be finalized prior to re-review by FCCOB.

V. New Instructor Review

- I. The following new instructor was *approved conditional upon oversight*: Danielle Levasseur (Neag Grad).

- II. Review of the following new instructors for the West Hartford campus was *tabled* until such time as further information is available: Melissa Durkin and Tyla Potvin.
- III. The larger issue of how to treat the recruitment of FYE instructors at regional campuses vs. UConn-Storrs was discussed. Per J. van Neest and D. Ouimette, FCCOB is on par with UICC, requiring that FCCOB review and approve all regional campus instructors. Standard instructor qualifications should be the same for all instructors, irrespective of the campus on which they teach.

The issue of instructor resources and coaching was highlighted, as regional campuses have a geographic challenge when trying to obtain curricular assistance.

More information is currently needed from the regional campuses to determine the particulars of each campus' FYE program. Once this data is gathered, a larger plan will be formulated to guide the process towards enforcing uniform instructor standards across the campuses.

VI. Future Items

- I. May 2017 Curricular Conference updates
- II. FCCOB Appointments
- III. Fall 2016 and Spring 2017 meetings